

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**BRIDGEWATER COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Bridgewater Community Development District was held on **Thursday, September 12, 2019 at 11:03 AM** at the Bridgewater Amenity Center, located at 2525 Village Lakes Boulevard, Lakeland, Florida 33805.

Present and constituting a quorum:

Tom Temple	<b>Board Supervisor, Chairman</b>
James Rooney	<b>Board Supervisor, Vice Chairman</b>
Natalie Holley	<b>Board Supervisor, Asst. Secretary</b>
Bob Gilmore	<b>Board Supervisor, Asst. Secretary</b>
Terry Warren	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Anthony Jeancola	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Lauren Gentry	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b> <i>(via phone)</i>
Tonja Stewart	<b>District Engineer, Stantec Consulting</b> <i>(via phone)</i>
Audience Members	<b>None</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Jeancola called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments on agenda items at this time.

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

No Report.

**B. District Engineer**

Ms. Stewart brought up the letter received from Southwest Florida Water Management District? regarding the 2 lots on Geneva. This will be discussed in further detail towards the end of the meeting.

She discussed her report regarding the pre-storm repairs with the Board. The cost for the investigation is \$1,625.00 (\$375.00 for the work that was done and \$1,250.00 applied to District Engineering services). The sump was holding water due to tree roots blocking drainage. A proposal for \$1,400.00 was provided in order to reroute the underdrain around the tree. The sumps are located behind 2233 Geneva and between 2209 and 2213 Ontario Drive.

Mr. Jeancola requested the invoices and proposals so that he can present to the Chair.

**C. District Manager**

Mr. Jeancola announced that the next regularly scheduled meeting would be held on November 7, 2019 at 11:00 AM at the Bridgewater Amenity Center, located at 2525 Village Lakes Boulevard, Lakeland, Florida 33805.

Mr. Jeancola briefly discussed Ms. Stewart's resignation and stated that she will remain on board until another firm is selected.

A comment was made thanking Ms. Stewart for her services.

**FIFTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board  
of Supervisors' Regular Meeting Held  
on July 11, 2019**

<p>On a motion by Mr. Temple, seconded by Mr. Warren, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Regular Meeting held on July 11, 2019, with noted change, for the Bridgewater Community Development District.</p>
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**SIXTH ORDER OF BUSINESS**

**Consideration of Operations &  
Maintenance Expenditures for June  
and July 2019**

On a motion by Mr. Rooney, seconded by Mr. Warren, with all in favor, the Board of Supervisors approved the Operations & Maintenance expenditures for June 2019 (\$16,879.54) and July 2019 (\$21,871.52) for the Bridgewater Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of ADA Website  
Compliance Proposals**

Mr. Jeancola reviewed the three proposals received from ADASC, Campus Suite, and VGlobal with the Board. While all vendors provide similar services, it was noted the per page mitigation/conversion costs were different for each. Conversion costs could pose the most financial impact to the District. Upon review of the proposals, the Board determined it desired to limit the financial impact and opt for the lower cost ADA compliance vendor, Campus Suite. Discussion ensued.

On Motion by Mr. Gilmore, seconded by Mr. Holley, with all in favor, the Board of Supervisors approved the proposal received from Campus Suite, for the Bridgewater Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Updated Rizzetta  
Technology Services Agreement**

Mr. Jeancola reviewed the updated agreement with the Board, which updates the current terms to address the ADA compliance component being handled by a 3<sup>rd</sup> party vendor and to further clarify the chapter 189 compliance items Rizzetta Technology Services would be responsible for. The cost of services remains the same. Discussion ensued.

On a motion by Mr. Warren, seconded by Ms. Holley, with all in favor, the Board approved the Updated Rizzetta Technology Services Agreement, for the Bridgewater Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of RFQ for Engineering Services**

Mr. Jeancola reviewed the criteria with the Board. He asked for the Board's approval for Rizzetta & Co. Inc. to also solicit proposals in addition to advertising. Ms. Gentry briefly described the process of acquiring a new firm on board and putting an agreement in place. It was suggested to have responses due 30 days after advertising and in time for review at the meeting scheduled on November 7<sup>th</sup>.

On Motion by Mr. Gilmore, seconded by Mr. Rooney, with all in favor, the Board approved the RFQ for Engineering Services, for the Bridgewater Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Updated Sump Maintenance Agreement – K. Johnson Landscaping**

Mr. Jeancola presented and reviewed the agreement in the amount of \$80,532.00 with the Board. The agreement maintains the same rate however, it amends to an auto renewal cycle in lieu of a 2-year cycle. Discussion ensued.

On Motion by Mr. Gilmore, seconded by Mr. Temple, with all in favor, the Board approved the Updated Sump Maintenance Agreement from K. Johnson Landscaping in the amount of \$80,532.00, for the Bridgewater Community Development District.

Ms. Gentry will send over a District form of contract.

**ELEVENTH ORDER OF BUSINESS**

**Discussion Regarding Discussion District Engineer's Drainage Site Inspections and Wetland Related Matters**

Ms. Stewart stated that she spoke with Ms. Kilinski in great detail regarding the letter received from the Southwest Florida Water Management District with the Board. She stated that the location at 2218 Geneva is an odd shaped lot.

She recommends bringing on an environmental scientist to review and to put residents on formal notices of what can and cannot be done.

Ms. Gentry added that this District has landscape buffers that run either through or behind certain lots. The water management district puts restrictions on what can and cannot be done within those buffers (i.e. – restricted from removing vegetation). Discussion ensued.

A response is needed by the Water Management District within 10 days.

On Motion by Mr. Warren, seconded by Mr. Temple, with all in favor, the Board authorized staff to send notification to the applicable homeowners as necessary residing at 2218-2224 Geneva and to send a response back to the Water Management District, for the Bridgewater Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Holley brought up the lot on the corner of Village Lakes and Winnipeg again as it seems to only be mowed prior to a District meeting being held. Discussion ensued. It was determined that Highland Homes owns it.

A Board member commented on reciting the Pledge of Allegiance when a flag isn't present.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Temple, seconded by Mr. Gilmore, with all in favor, the Board of Supervisors adjourned the meeting at 12:10 PM for the Bridgewater Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman